

## 2021 Legislative Session

# Member Requested Local Community Project Information Form

## List of Questions

Request must be submitted using the online [2021 LCP Form](#) by **February 19, 2021 12:00 PM**

**\*\*\*\* Only requests submitted through the online [2021 LCP Form](#) will be considered. \*\*\*\***

**Please note:** If you close the browser before submitting the form, your work will be lost.

### \*Required fields

1. Project Name \*
2. Primary Legislative House Sponsor
3. Legislative House Co-Sponsor
4. Primary Legislative Senate Sponsor

A House legislative sponsor and/or Democratic Senator must be selected.
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Where is the project physically located?

5. Street Address
6. City \*
7. Zip
8. County \*
9. Primary Legislative District of Project \*
10. Other Legislative Districts Project is Located in

What is the primary coordinates of the project?

Use <http://www.mapcoordinates.net/en> or <https://www.google.com/maps/> to determine coordinates of the site.

11. Primary Latitude
12. Primary Longitude

### Project Contact

13. First Name \*
14. Last Name \*
15. Contact Title \*
16. Organization \*
17. Organization Website \*
18. Phone \*
19. E-mail \*
20. Contact mailing Address \*
21. Is the organization that will manage the funding different from the project contact organization? \*  
[Yes or No]
22. If it is different, please provide the name of the organization or fiscal agent that will manage the funding.

Organization Information

- 23. Is the requesting organization registered with the state as a non-profit organization? \*  
[Yes or No]
- 24. If answered no, is the applicant a local government? \*  
[Yes or No]

Project Information

- 25. Briefly describe the goal of the project. Please list measurable objectives. For example, if your project creates new housing units, ECEAP slots, or mental health beds, please specify how many and when you expect those to be constructed. \*

Project Coordination

- 26. Describe coordination with local officials to include city or county planning and permit offices. \*
- 27. Describe consultation with affected tribes: current and future consultations necessary to start work on this project. (Describe actions taken to coordinate requirements as outlined under [Governors Executive Order 05-05](#)) \*
- 28. Describe coordination with Department of Archaeology & Historic Preservation. ( Describe actions taken to coordinate requirements as outlined under [Governors Executive Order 05-05](#)) \*
- 29. Describe coordination with the Department of Ecology necessary to meet requirements of SEPA.\*
  
- 30. Will the entire project be completed after this funding request? \*  
[Yes or No]
- 31. Describe the estimated cost and schedule for each remaining phase of the project. \*
- 32. Describe what discrete phase of the project will be completed with the funding from this request and how this phase will benefit the public. \*
- 33. Start and Completion dates:

Eligible Project Type or Phase. Insert requested \$ amount.

Enter whole numbers (no \$ sign) for the following Requested Dollar Amounts.

(A mandatory Commerce Administrative fee of up to 3% (max of \$50,000) will be added to the total amount.

- 34. Land Acquisition - Requested Dollar Amount
- 35. Demolition and Site Preparation - Requested Dollar Amount
- 36. Design - Requested Dollar Amount
- 37. New Construction - Requested Dollar Amount
- 38. Renovation - Requested Dollar Amount
- 39. Other - Requested Dollar Amount
- 40. Please describe **other** project type
- 41. Total Funding Requested \*

Enter 0 or a whole number for each category.
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- 42. Is this a Joint Project? \* [Yes or No]
- 43. If yes, has a joint operating agreement been signed? [Yes or No]
- 44. If yes, list the partners for the project
- 45. Is the site owned, optioned for purchase, or under a lease? \*
- 46. Does the applicant understand and agree that any and all real property owned, optioned for purchase, or under a lease, that is acquired, constructed, or otherwise improved using state funds approved by the Legislature must be held and used for the purposes stated in this application for at least ten years from the date of the final payment made for the project? \*

47. What amount and what percentage of local, federal and state funding has the applicant secured to date? Please list by program.
48. Besides the amount being requested, what amount of local, federal or other state funding does the applicant plan on securing in the future in order to complete the project? Please list by program.
49. Please list all past efforts to obtain state funding through the member requested local community project form, including the legislative session and the amount of funding obtained.
50. Once completed, how will the project fund its ongoing maintenance and operation?
51. Will this project have a revenue-generating component that would have community and state economic benefit? Please describe and quantify.
52. Please quantify any long-term job creation that will result from this project.
53. Are there any existing or anticipated community concerns about this project (i.e. conflict with land use, neighborhood concerns, other) that would prevent it from moving forward?

**Important Notes:** This is not a formal grant program. This form provides information for House and Senate members to request a separate appropriation in the capital budget for this project. Funding any project is at the discretion of the Legislature.

Funds are available on a reimbursement basis only and cannot be advanced.

All capital construction projects and land acquisition projects require Governors Executive Order 05-05 review. (<https://dahp.wa.gov/project-review/governors-executive-order-05-05>)

Projects may be subject to state prevailing wage law (Chapter 39.12 RCW). Requesting organization are encouraged to consult the Industrial Statistician (Jim Christensen: 360-902-5330 or [Jim.Christensen@lni.wa.gov](mailto:Jim.Christensen@lni.wa.gov)) at the Washington State Department of Labor Industries to determine whether prevailing wages must be paid.

High-performance building requirements (Chapter 39.35D RCW) and Executive Order 13-03 regarding life cycle and operating costs in public works projects may also apply.

**Tips:** Successful past projects generally are ones in which the requested state funds: (1) are used for a facility providing an important public benefit; (2) are a small portion of the total project funding (25% or less); (3) result in a completed project or phase usable by the public for the intended purpose when the state funds are expended; and (4) are for a project that is ready for construction or renovation and will be completed within the biennium.

**NOTE:** This document may be subject to disclosure under the Public Records Act (Chapter 42.56 RCW).